



दादरा एवं नगर हवेली और दमण एवं दीव संघ प्रशासन



U.T. Administration of Dadra & Nagar Haveli and Daman & Diu,

मत्स्य विभाग कार्यालय, दमण/ Department of Fisheries, Daman

नानी दमण/Nani Daman / टेली / Tele No.0260 2255166, [fish-daman-dd@nic.in](mailto:fish-daman-dd@nic.in)

स. म.अ./1/2/ F.G.S./2020-21/

दिनांक:- 31/12/2020

**E-TENDER (ON LINE) NOTICE.**

The Director of Fisheries, Daman invites on behalf of President of India, the rates for **Fisheries Guard Services at 3 nos. of Fish Landing Centers at Daman and Diu.** The registered /approved service providers having experience in the field and having Goods & Service Tax (GST) and PAN/TAN No. from the concerned Department for the below works.

The tender notice is also available on <https://ddtenders.gov.in>

Sr. No.	Description	
1	Name of the Works	<b>Fisheries Guard Services at 3 nos. of Fish Landing Centers at Daman and Diu.</b> [Fisheries Guard Services at 3 nos. of Fish Landing Centers -1 at Daman & 2 at Diu, to Carry out (24x7) hours Constant Vigil and Monitoring of fishing vessels, Verification and keeping the movement records of Fishing Vessels and Crews etc.]
2	Estimate Cost	Rs. 13,20,000/-
3	Time Limit	01 year
4	EMD (in the form of FDR)	Rs. 26,400/-
5	Tender fees (non-refundable)	Rs. 500/-
6	Online tender documents download/sale: Last date	15-01-2021 at 15.00 hours.
7.	Online bid submission: Last date	15-01-2021 at 17.00 hours.
8.	Online opening of technical bid	18-01-2021 at 12.30 hours. ( if possible)

Bidder has to submit price bid in Electronic format only on <https://ddtenders.gov.in> website till the last date and time for submission. Price bid in physical format shall not be accepted in any case.

All the agencies are hereby directed to scan their tender fees and EMD online only. It is mandatory to submit the tender fee and EMD online, failing which the price bid of that agency will not be opened online and physical submission of such scanned documents other supporting document i.e. copy of valid license from competent authority (i.e. labour contract), copy of Goods & Service Tax Registration and copy of PAN/TAN of income tax etc., and terms and condition duly signed in hard copy shall reach to the office of the Supdt. of Fisheries by RPAD/Speed Post / by hand on or before 15-01-2021 upto 17.00 hours. However, Tender inviting authority shall not be responsible for any postal delay.

The tender inviting authority reserves the right to accept or reject any or all the tenders to be received without assigning any reasons thereof.

Bidders shall have to post their queries on E-mail address [fish-daman-dd@nic.in](mailto:fish-daman-dd@nic.in) on or before 11-01-2021 upto 12.00 hours.

In case bidder needs any clarification or if training required for participating in online tender/for any technical related queries, please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787 International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject while e-mailing any issue along with the Contact details, For any issues/clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority

Tel : 0120-4200462, 0120-4001002, 0120-4001005, 01206277787

E-Mail “ support-eproc@nic.in

**Director of Fisheries, Daman**

**ELIGIBILITY PARAMETERS.**

1.	Name of the Organization / Firm	
2.	Postal Address	
3.	Telephone / Fax / Mobile No. of the Organization / Firm.	
4.	Status of the Organization/Firm (whether private or Public Sector undertaking or Sole Proprietor or Partnership or co-operative Society etc.) The tender should attach a resolution passed by the Executive Body authorizing the specific officer/partner for signing the documents.	
5.	Name of person to be contacted.	
6.	Whether the tenders possessed the requisite experience providing Fisheries Guard in Govt. Institute, Private Sector/Industries etc., if yes, give details on separate sheet.	
7.	The details of PAN/TAN No. obtained (enclose copies of the documents to be attached).	
8.	The details of Goods & Service Tax (GST) No. allotted to organization/firm. (Enclose copy of the documents).	
9.	Details of Earnest Money/FDR etc.	
10.	Details of Tender fee, (if download from on line)	
11.	Declaration in the form of affidavit that the individual/firm/organization including its partners and share holders was not black listed / prosecuted by any Departments / Statutory Bodies or by any Court of Law, is to be attached.	

Place:

Dated: /01/2021

Signature of Tenderer  
with Seal of the firm.

**FINANCIAL BID (Online only)**

**MONTHLY RATE TO BE QUOTED INCLUDING ALL TAXES AND  
ADMINISTRATIVE CHARGES ETC.**

<b>Sr. No.</b>	<b>Particulars</b>	<b>Consolidated monthly rate with all Charges/Taxes Goods Service Tax etc.</b>
1.	<p>Fisheries Guard Services to Carry out (24x7) hours Constant Vigil and Monitoring of fishing vessels, Verification and keeping the movement records of Fishing Vessels and Crews etc. at 03 nos. of Fish Landing Centers at Daman &amp; Diu.</p> <ul style="list-style-type: none"><li>• 1 at Daman.</li><li>• 2 at Diu.</li></ul>	

Place:

Dated: /01/2021

Signature of Tenderer  
with Seal of the firm.

**U. T. ADMINISTRATION OF DADRA AND NAGAR HAVELI AND DAMAN & DIU,  
DEPARTMENT OF FISHERIES, DAMAN.**

**TERMS AND CONDITIONS AND SCOPE OF THE WORK FOR FISHERIES  
GUARDS SERVICES TO FISHERIES DEPARTMENT OF DAMAN & DIU**

**No. SFD / 1 / 2 / F.G.S. / 2020-21 /**

**Dated: - 31/12/ 2020.**

Online sealed tenders are invited from eligible agencies to provide 24 hours Fisheries Guards Services/duties at following 3 nos. of Fish Landing Centers at Daman & Diu to carry out the constant vigil, Monitoring of the Fishing Vessels and maintain the record of movement of Fishing vessels -

- a) At Daman : Fishing Jetty, Daman (from Kadaiya to Jampore).
- b) At Diu : Fish landing Centre at Vanakbara, Saudwadi, Bucharwada etc.
- c) At Diu : Fish Landing Centre at Ghoghla & Diu.

**2. TERMS AND CONDITIONS :-**

1. The contract period shall be for one year from the date of commencement except fishing ban period i.e. June-2021 & July-2021 and further renewal for time to time subject to satisfaction of work performance with mutual understanding by increasing 10% rate.
2. The Fisheries Guard agency shall maintain the registers and comply with the local Administration Rules and Regulations for employing the contract workers on minimum daily wages as prescribed by the U. T. Administration of Daman & Diu.
3. The Fisheries Guards agency shall pay all taxes and charges to the Government.
4. The agency will not allow or permit the employees to participate in any trade union activities or agitation at fish landing centers.
5. The Department shall pay the amount of monthly bill by e-Payment to the agency's name and not to its personnel. As such the agency shall own the full responsibility for payment to its personals and tax liable to them.

6. Bank Guarantee / FDR should be for the complete period of One (01) year or contract period and accompany tender application duly completed in all respects for Rs. 26,400/- (Rupees Twenty Six Thousand Four hundred Only) as earnest money deposit in favour of the Superintendent of Fisheries, Daman. The EMD submitted other than mentioned above will not be accepted. Tender received without EMD will be summarily rejected and shall not be entertained.
7. The person deployed shall not claim any Master-Servant relationship against this office. The service provider for providing services as mentioned herein, shall be the employees of the service provider only and not of the Department.
8. The persons supplied by the agency should not have any adverse Police records/criminal cases against them. The agency should make adequate enquiries and certify about the character and antecedents of the persons deployed and to submit NOC from police Department.
9. All the persons engaged by the service provider should be healthy, physically fit and free from communicable diseases.
10. Fisheries Guard personnel should be in proper uniform and should have photo identity badge with them.
11. If any fisheries Guard is found without uniform, photo identity card or inebriated state during duties hours, then the agency will be penalized by Rs.100/- per day per person and will be deducted from the bill of agency.
12. The agency should provide adequate number of Fisheries Guard / personnel at each fish landing centers (3 Nos.) and provide 24 hours services as required/advised by the Fisheries Department.
13. The main duties and responsibilities of Fisheries Guard staff shall be as per work description given and as directed by the Fisheries Department.
14. The amount of earnest money paid by the bidder(s) whose tenders are not accepted will be refunded to them as per rules of tender.
15. If the bidder whose tender is accepted and fails to execute the contract within stipulated time, the earnest money of such bidder will stand forfeited to the Government.
16. Interested parties are free to visit during office hours to inspect the office / Fish Landing Centers at Daman & Diu.

17. The tender(s) will be accepted during working hours up to **17.00** hours of **15-01-2021**.
18. The bidder(s) should be a reputed firm with a proven track record providing such type of services in corporate/private/government sector institutes. Preference will be given to those who have experience in Govt. Sector.
19. The bidder(s) should provide addresses of organizations/institutions where they provide Fisheries Guard Services and certificate from previous customer need to be attached, if any.
20. Further, renewal for next fishing season shall be done only on the basis of work performance and on mutually agreed Terms and Conditions.
21. The tender should be addressed to the Director of Fisheries, Fisheries Department, U.T. Administration of Daman & Diu, Daman and on the top of envelop should be written in capital letters "TENDER FOR FISHERIES GUARD SERVICE FOR FISHERIES DEPARTMENT, DAMAN & DIU".
22. The rates quoted should be inclusive of all taxes.
23. No extra charge for any item will be paid on the rates quoted.
24. Each bill in which any kind of tax is charged must contain the following Certificate on the body of the bill.

"Certified that the goods/services on which Goods & Service Tax (GST) has been charged and not been exempted under the Central Goods & Service Tax Act or the Rules made there-under and the amount charged on account of Goods & Service Tax on these goods is not more than what is payable under the provisions of the relevant Act/Rules made there under".
25. Additional terms and conditions will be incorporated if needed to safeguard the interest of institution.
26. The institution shall not be responsible for any delay/loss or non-receipt of tender by post/courier service.
27. No unsolicited correspondence shall be entertained after submission of the offer.
28. No separate agreement will be required to be signed by the successful bidder for the purpose of this contract for providing Fisheries Guard Services.
29. Rates tendered/offered in response to the concerned tender/notice shall be considered as acceptance of all above terms and conditions for supply of service for all legal purpose.

30. The fisheries guards deployed should have atleast 10<sup>th</sup> class pass and have working knowledge of English and Computer for day to day data entry etc.
31. The bidder will have the **Police verification** of all the deployed work force prior to its deployment in the Fish Landing Centers for the Fisheries Guards work.
32. The bidder will have to pay minimum daily wages as prescribed by UT Administration and covered under the **suitable employees insurance scheme/ EPF Scheme**.
33. The Director of Fisheries reserves the right to cancel the contract with one-month notice and the security shall be forfeited.
34. That :-
  - i. The successful bidder shall have to pay within 10 days from the date of demand an amount equal to 10% of the total value of the contract amount as Security Deposit / Performance Guarantee.
  - ii. Non-receipt of the Security Deposit / Performance Guarantee within the stipulated time limit will result in automatic cancellation of the contract/order for Fisheries Guard work without any intimation.
35. In case of any dispute in respect of any tender, all legal matters shall be instituted within the jurisdiction of Daman & Diu.
36. The right to accept or reject without assigning any reason, any or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) in all matters relating to the acceptance or rejection of tender as a whole or in part will be final and binding to all.
37. If fisheries guards service required during non-fishing season, department will issue the work order to the same agency and the payment will be made on pro rata basis.

#### **SCOPE OF THE WORKS :-**

1. The Agency/Fisheries Guards shall maintain the movement record of every Fishing vessels and enter the entries of arrival and departure in the respective movement books of fishermen and their register.
2. The records of movement of fishing vessels along with fish catch shall be entered in computer of the fisheries department on daily basis.



3. The following documents have to be verified before allowing the fishing boat for fishing as below :-
- a) Identity of every crew members from respective Identity Cards/Movement Book, issued by the Fisheries Department, Daman & Diu.
  - b) Check and verify the Vessel Registration Certificate (V.R.C.) of Fishing Vessels.
  - c) Check and verify the validity of Fishing License.
  - d) Check and verify the safety and security equipments etc. in fishing vessels.
  - e) Check and verify the quantity of Diesel from Diesel Permit issued by Fisheries Department and from the purchase bill of Diesel outlet of the concerned Society.
  - f) Check the color coding and properly visible No. and name of the vessel as prescribed.
  - g) Agency has to provide 24 hours services of Fisheries Guards on landing Centers.

Signature & Designation  
of Tender Inviting Officer :

**Director of Fisheries, Daman**

The above terms and conditions are accepted and are binding to me / us.

Place :-

Dated :- /01/2021

Signature of bidder :  
Name of the bidder with seal of the firm:

**Note** :- Please return one copy of these terms & conditions dully signed with seal of the firm along with the tender.